



UWA Triathlon Club Constitution

1.0 Name:

The name of the club is UWA Triathlon Club (Inc) hereinafter referred to as the “Club”.

2.0 Objects:

- 2.1 To promote and facilitate the sport of triathlon in the University of WA.
- 2.2 To be affiliated with the sports council.
- 2.3 To encourage and promote cooperation between the club and other affiliated societies representative of University interests.
- 2.4 To do all things that would appear necessary and proper for the benefit or advancement of members of the club.
- 2.5 To provide a basis for development of the sport amongst other youth institutions.
- 2.6 To solely apply the property and income of the Club towards the promotion of the objects of the Club and no part of that property or income shall be paid or otherwise distributed, directly, or indirectly, to members, except in good faith in the promotion of these objects.
- 2.7 To be affiliated to Triathlon WA.

3.0 Club Membership:

3.1 Ordinary Membership

- 3.1.1 Members of the UWA Sport and Recreation Association.
- 3.1.2 Associates of the UWA Sport and Recreation Association and its members.

3.2 Junior Membership

- 3.2.1 Shall be restricted to those who:
- 3.2.2 Meet the requirements of article 3.0.
- 3.2.3 Are under the age of 18 prior to subscription fees falling due.

3.3 Life Membership

- 3.3.1 The Committee may elect any member who has given outstanding services to the club over a number of years as a Life Member.
- 3.3.2 Any member may nominate a person for Life Membership.

3.4 Family membership

- 3.4.1 Meet the requirements of article 3.0.



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- 3.4.2 A combination of one ordinary member and one school aged member prior to subscription fees falling due, who reside at the same address. Additional ordinary, junior or school aged members can be added at a reduced membership rate.

3.5 Social membership

- 3.5.1 Meet the requirements of article 3.0.
- 3.5.2 Anyone who wishes to be affiliated with the Club, but not entitled to the full benefits of an ordinary, junior, or family membership.

3.6 Trystar membership

- 3.6.1 Meet the requirements of article 3.0.
- 3.6.2 Are between the age between 7 and 13 prior to subscription fees falling due.
- 3.6.3 Meet requirements of Triathlon Australia.

4.0 Subscriptions:

The annual subscription price shall be determined by the committee and shall be reviewed as required. Membership fees for all types shall be payable by thirty (30) June.

5.0 Primacy of Members:

All members can:

- 5.1 Be voting members of the club.
- 5.2 Nominate candidates for the offices and committee of the club.
- 5.3 Become or remain office bearers of the club.

6.0 Expulsion of Members:

- 6.1 The committee may vote to request any member to resign from the club, and in the event shall cause written notification of such request to be served upon the member concerned.
- 6.2 Should such a request prove ineffective after fourteen (14) days, the Committee may serve written notice of the intended expulsion, and should they have not resigned within seven (7) days, thereafter, the Committee may unanimous vote and expel the member from the club. Such expulsion shall be subject review at the next AGM.

7.0 Management Committee:

Management of the Club shall be vested in the Management Committee elected by the members at the Annual General Meeting and consisting of:

- 7.0.1 President
- 7.0.2 Vice President
- 7.0.3 Secretary



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7.0.4 Treasurer

7.0.5 Up to eight general committee members

7.0.6 The immediate past President (Ex-officio)

7.1 The Executive of the Club shall be made up of the President, Vice president, Treasurer, and Secretary.

7.2 A quorum of the management committee shall be half plus one.

7.3 Delegates

After the committee has been elected it shall first proceed to appoint from amongst its members a delegate and a deputy to any sub council to which it is affiliated.

7.4 Duration of Office

The management committee shall remain in office until the next Annual General Meeting.

7.5 Vacancies

7.5.1 If an office bearer resigns or ceases to hold office for any reason the remaining members of the committee shall forthwith fill the vacancy so created by appointing hereto a member of the committee, but such appointment shall be reviewed at the next AGM.

7.5.2 If an ordinary committee member resigns or ceases to hold office for any reason, or is appointed an office bearer under Section 7.0 that vacancy shall be filled from the ordinary membership, subject to review at the next AGM.

8.0 Provisions Governing General Meetings:

8.1 The secretary shall cause written notice of any General Meeting together with agenda therefore to be posted on the UWA Sport and Recreation notice board at least seven (7) days prior to the meeting.

8.2 No General Meeting shall take place while a UWA Sport and Recreation Association meeting is in progress, provided that notice of the UWA Sport and Recreation Association meeting was given before notice of the Club meeting.

8.3 A quorum of a General Meeting shall be at least five (5) members of the management committee.

8.4 All General Meetings shall be held within accordance of the procedure prescribed in the Standing Rules and Orders of the UWA Sport and Recreation Association.

9.0 Provisions Governing Annual General Meetings:



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- 9.1 The Annual General Meeting shall be held within the final three (3) months of the current financial year.
- 9.2 The secretary shall give at least fourteen (14) days notice of a forthcoming Annual General Meeting. This notice shall include the agenda of the meeting as well as calling for nominations for office bearers.
- 9.3 The quorum of the Annual General Meeting shall be a minimum of five (5) members, three (3) of which shall be office bearers. If after thirty (30) minutes has elapsed and the quorum has not been met then the meeting shall be adjourned for one week.
- 9.4 Any financial member may attend the AGM.
- 9.5 The AGM shall follow standard practice of procedures relating to an AGM
- 9.6 Voting will be conducted under an optional preferential system.
- 9.7 The President will cast the deciding vote in the event of a tie.
- 10.0 Provisions Governing Special Meetings:
- 10.1 A special meeting may be called, to discuss any urgent matters, relating to the club.
- 10.2 A special meeting may be called if the signatures of ten members are presented to the secretary along with the matter of business they wish to be brought forward.
- 10.3 In the event of article 11.0.2 the secretary must give seven (7) days notice of the pending meeting, including notice the matter to be discussed.
- 10.4 Failure of the secretary to call a special meeting within seven (7) days then one of the signatures may do so.
- 11.0 Power of the Committee:
- Subject to this Constitution. The Committee shall be responsible to the club in General Meeting for giving effect to the objects of the Club and elsewhere in this Constitution and for carrying on its everyday business, and without prejudice to the generality of the foregoing, the committee shall have the power:
- 11.1 To acquire and dispose of property, to dispose of monies, to open banking accounts and to enter into contracts. Unless acting under a special resolution the Committee shall not incur or raise debts to the club of an amount greater than five (5) dollars for each and every current member of the club.
- 11.2 To make regulations for the orderly and proper management of the affairs of the club, but so that no regulation is inconsistent or repugnant to this Constitution.



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- 11.3 To make, alter, or repeal laws and to impose fines for the breach thereof. The maximum fine shall not exceed two (2) dollars.
- 12.0 Chair:
The President shall have the right to take the chair at any meeting of the club or of the committee.
If the President is absent or does not wish to exercise this right at any meeting that right shall fall to the Vice President, or in the case of neither taking the right then the meeting shall elect its own chair.
- 13.0 President:
In addition to any provisions set out elsewhere in this Constitution or in any by-laws, it shall be the duty of the President to:
- 13.1 To coordinate and supervise the work of the office bearer's subject, to the authority of the Club in General Meeting.
- 13.2 Generally carry out the policy of the club.
- 14.0 Vice-President:
In addition to any provisions set out elsewhere in this Constitution or in any by-laws, it shall be the duty of the Vice President to assist the President wherever possible.
- 15.0 Secretary:
In addition to any provisions set out elsewhere in this Constitution or in any by-laws, it shall be the duty of the Secretary to:
- 15.1 To record the minutes of the committee in a club minute book which shall be provided for that purpose.
- 15.2 To collect and conduct any correspondence of the club.
- 15.3 To supply to the secretary of the UWA Sport and Recreation Association before the end of the first academic term the information required to be recorded in the register of the University societies.
- 15.4 To notify the secretary of the UWA Sport and Recreation Association within fourteen (14) days of alteration in the foregoing information.
- 15.5 To lodge with the secretary of the UWA Sport and Recreation Association within fourteen (14) from the making thereof, any alterations to this Constitution or such by-laws.
- 16.0 Treasurer:
In addition to any provisions set out elsewhere in this Constitution or in any by-laws, it shall be the duty of the Treasurer to:



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- 16.1 To keep a proper account book dealing with the proper finances of the club and to furnish the committee with such accounts and information relating to the finances and property of the club as the Committee may from time to time require.
- 16.2 To arrange and be responsible for the handling of the petty cash and to render and account to each committee meeting of all petty cash.
- 16.3 To prepare a financial statement showing all receipts and payments during their term of office, for presentation with the auditors report to the AGM.
- 16.4 To produce and deliver all necessary books and vouchers and other documents to the persons appointed by the UWA Sport and Recreation Association finance committee for the purpose of conducting an audit, in so far as such person may require.
- 16.5 In the event of the club being de-registered, to present to the UWA Sport and Recreation Association secretary within thirty (30) days a duly and audited statement of the financial position of the club together with a copy of any resolutions which may have been passed by the club as to the disposition of its funds.
- 17.0 Committee Members
- In addition to any provisions set out elsewhere in this Constitution or in any by-laws, it shall be the duty of Committee Members to:
- 17.1 To assist the Executive and other members of the Management Committee in the running of the Club.
- 17.2 To take on portfolios that meets the objectives of the club.
- 18.0 Finances:
- All monies due and payable to the club shall be received by the Treasurer who shall lodge them without undue delay in the Central Banking Account of the Club. The President, Vice President, Secretary and Treasurer form the authority for the withdrawal of monies from the above-mentioned account.
- 19.0 Payment:
- No payments shall be made on behalf or in the name of the club unless it has been authorized by two of the signatories that should be an executive member (President, Vice-president, Treasurer, and Secretary).
- 20.0 Major Obligations to Affiliated Bodies:
- 20.1 Obligations to the UWA Sport & Recreation Association



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The club shall comply with the regulations of the UWA Sport and Recreation Association, the rules of the Sports Council, and all other provisions enrolled upon the UWA Sport and Recreation Association Statutes book, and the offices and the members shall be jointly and severally responsible for such compliance, and shall be deemed liable in the event of non-compliance therewith.

20.2 Obligations to Triathlon Western Australia

The Club shall comply with the rules and regulations of Triathlon WA, and abide by their constitution.

21.0 Availability of the Constitution:

The committee shall make the constitution available to ordinary members at a cost of fifty (50) cents per copy.

22.0 Interpretation:

This constitution has been written to be interpreted without ambiguity; any Conflicts regarding interpretation shall be decided by an unanimous vote by The committee.

23.0 Alteration of the Constitution:

23.1 Any two (2) members of the club may, not less than three (3) days, before an AGM submit notice to the secretary a motion proposing a repeal, alteration or new article of the constitution.

23.2 Any proposed amendment shall be advertised.

23.3 Any proposed motion requires a majority of two thirds of the voting members present for it to be passed.

23.4 Any adopted motion shall come into force upon receiving approval from the UWA Sport and Recreation Association.

24.0 Dissolution:

In the event of dissolution of the Club any property of the club shall be distributed, after the satisfaction of any outstanding debts and liabilities, too:

24.1 To another incorporated association having the same or similar objects to those of the club or;

24.2 For charitable or benevolent purposes.

24.3 The organization to receive any remaining property will be decided by a unanimous vote by the ordinary members.